



Rotary Club of Madison South

February 1, 2009

To Whom It May Concern:

The Madison South Rotary Foundation is seeking requests for financial assistance from non-profit organizations serving South Madison and throughout Dane County. If your non-profit organization would like to submit a request to the South Madison Rotary Foundation, it is helpful for us to have all requests in the enclosed format. Please attach proof of your organization's non-profit exempt 501 status. No grant awards will be made without this proof. Grant awards will be determined, and all grant applicants notified, by May 1, 2009. Please complete this Request for Assistance application form and return by mail no later than **Friday, March 20, 2009** to the following:

*Joe Balles, President
Madison South Rotary Foundation
7130 Lindfield Road
Madison, WI 53719
(608) 274-5841*

Request for Assistance

1. Name and address of organization:

2. Names of directors and /or organizers:

3. Primary function or mission statement of organization:

4. Amount of assistance requested: \$_____. Please describe your project and how would this grant be used. How many people will benefit or be served by your project?

5. What other sources of income or grants do you anticipate?

6. Will continuing support likely be required in subsequent years for the same project?

7. Name, address and telephone number to contact for additional information:

8. What percentage of the funds will be used for management and/or administration?

9. Will Madison South Rotary be receiving reports evaluating your progress or results?

10. Any additional comments you would like to make? (*Feel free to submit attachments*).

Request completed by: _____ Date: _____

Reviewed by Rotarian: _____ Date: _____



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Criteria for Grants

Types of Projects Favored:

1. Disadvantage Youth
2. Youth
3. Elderly
4. Food & Shelter
5. Family Support
6. Cultural/Arts

Types of Expenditures Favored:

1. Innovative Projects
2. Start up Projects
3. Equipment

Other Considerations:

1. Operational expenses are generally not favored
2. Projects should benefit South Madison area
3. Requests benefiting groups are preferred over requests benefiting individuals

Please note: Our grants usually range between \$ 500 and \$ 2,500.